

Draft

Minutes of CGM Open Telecon – 24 January 2003

Participants

Dave Cruikshank, Boeing
Kevin O'Kane, Auto-trol
Ulrich Laesche, Ematek
Don Larson, Larson Software Technology
Forrest Carpenter, SDI
Andrew Moorhouse, MOD UK
John Gebhardt, Corel
Gabriella, Rist, Individual (Lieberr)
Lofton Henderson, Program Director

Agenda/Discussion

Product web pages

General Approach

- Move WebCGM navigation in navigation pane up from the technical page to the same level as technical on the main CGM Open home page
- Replace “Resources” line in navigation pane with “WebCGM & Products” and move Resources down to WebCGM home page
- Action Item: Lofton will work with the OASIS web master to accomplish this

Specific critiques

- Each of the main sub pages in the WebCGM home page should have a link bar at top and bottom to go to WebCGM Home, Overview, FAQ, and Products
- Overview page
Put a running heading (title line) for each paragraph and put a TOC at the top of the page to link to each of them
Move the last paragraph (WebCGM supports the following "intelligent" functions:) and bulleted list to the top of the page.
- Further readings page
Remove “further readings” page and change link for “further readings” to point to the “suggested readings” page. Move content of “further reading” to “suggested readings” page
- Product pages
Under title for product type pages, add links to the other product types (suggestion)

Plan for updates

- Short term
Dieter will update the pages as described above and below.
If typos are found communicate them directly to Dieter.
- Longer term
Gabriella will work on a more artistically pleasing design for the pages, possibly to be implemented in the April time frame.

Schedule

- All updates are due to Dieter by Tuesday, Jan 28, 2003.

Draft

- Go live as soon as possible (as Dieter's schedule allows)
- Vendor proformas are produced and implemented on April 1, 2003
- Web site is updated quarterly after that as needed

Vendor listings

Proformas

- General
 - A proforma is not necessary for Services and Miscellaneous
 - Change links on product pages from "WebCGM Support" to "Implementation Support Statement"
 - Action Item
 - Each vendor to ensure that the "implementation support statement link links to the correct proforma and notify Dieter if there is an error
 - Blank proformas are hosted on the web site, once they are filled in the vendor site will host it's own implementation support statement in the form of the proforma
 - At the beginning of each proforma in the Product area of each proforma, in addition to product name, release/version, and platform, we need to add latest proforma update date.
 - Action Item:
 - Dieter to make sure product area of each proforma is aligned with the above requirement
- Viewers and Printers
 - A determination was made to separate out core requirements from extensions (symbol libraries, ESCAPES, and registered color models)
 - The first part of the proforma table (all functional overview)
 - Change to title for key 2 to "Supports all static core functionality"
 - Add a row for key 3 to say "Supports all extensions to core functionality – for all modules below, satisfies requirements
 - Change keys 2.11 and 2.12 to 3.1 and 3.2
 - Unicode is another area that needs further dicussion.
 - Action Item
 - Dieter and Lofton will work on this proforma
- Editors
 - In the first paragraph of the introduction, change the wording of the links to "interpreter implementation support statement" and "generator implementation support statement"
 - The above links to link to blank proforma or completed proformas after April 1
 - Add a preliminary section to the proforma table dealing with preservation of primitives or elements
 - Go forward with the above addition
 - Action Item
 - Kevin will update proforma a forward it to Dieter by Monday, Jan 27,2003
- Toolkits
 - Long term goal to align these two proformas
 - Interpreters
 - Add Hatch Style Definition
 - Go forward with the profile after above addition
 - Action Item:
 - Forrest will update this proforma and forward to Dieter
 - Generators
 - Go forward with this proforma
- Transcoders
 - Go forward with this proforma

Product affirmations

- Don has submitted
- Ulrich will submit over weekend
- Kevin will update with an additional product