Minutes of CGM Open Meeting

Purpose of Meeting: Annual Meeting
Presiding: Lofton Henderson lofton@cgm.com
Minutes: Dieter Weidenbrück dieter@itedo.com
Date: March 07 2000, 6.00 pm to 7.25 pm
Location: Embassy Suites, Memphis, TN

1. Attendees:
   Lofton Henderson, Chair,
   Dieter Weidenbrück, Secretary, ITEDO
   John C. Gebhardt, Treasurer, Micrografx
   Dave Cruikshank, Boeing
   Lynne Rosenthal, NIST
   Mark Skall, NIST
   Kevin O’Kane, Auto-trol
   Don Larson, Larson Software
   Forrest Carpenter, System Development
   Harry Whittaker, Navy

2. Agenda Approved unanimously.

3. Meeting was called to order by the Chair at 6:00 P.M.

4. OASIS. Lofton summarized the current status of the OASIS affiliation and presented
   the proposition of the BoD to change the corporate status of CGM Open to become a
   member section of OASIS. Lofton will submit a detailed proposal for revision by the
   BoD that will then be presented to the membership for comments and decision.

5. Pending elections. John Gebhardt moved to postpone the elections for 6 months. Dieter
   seconded. 6 sponsor members voted in the affirmative. The board has appointed Lofton
   Henderson as a board member after him leaving his former employer Inso.

6. Program director. The BoD has identified the need for support to increase the activity
   level because not everything can be based on voluntary work of full-time employees of
   member companies. Therefore the BoD has resolved to hire Lofton Henderson as a
   Program Director on a part time basis.

7. Financial report. John Gebhardt gave the financial report based on numbers provided
   by OASIS. These numbers still need to be verified. Boeing and NIST inquired about how
   membership fees are split between OASIS and CGM Open if a member joins the CGM
   Open affiliate.
8. Show presence. Kevin will draft a detailed description including a gross outline for a storyboard for decision by the BoD. The description will be circulated among the membership for comments.


10. Dave Cruikshank moved that the meeting be adjourned. Kevin O'Kane seconded. The Chair adjourned the meeting at 7:25 PM.

Action items:

1. Update membership information – Lofton
2. Prepare next steps to integrate CGM Open with OASIS - Lofton.
4. Verify how membership fees are split if members join OASIS/CGM Open - John.
5. Negotiate contract with Lofton Henderson - Dieter, John
6. Submit proposal for presentation or video – Kevin
7. Check with Alan Hester about the availability of the studio - Lofton.

Respectfully submitted,
Dieter Weidenbrueck
Thanks to Dave Cruikshank for helping with the room reservation.