Minutes

Draft — Subject to Amendment & Approval

Annual Meeting
CGM Open Consortium, Inc.

March 11, 1999
9:05 PM
Hyatt Newporter
Newport Beach, CA

1. Attendees:
   Lofton Henderson, Chair, INSO
   Dieter Weidenbrueck, Secretary, Itedo
   John C. Gebhardt, Treasurer, InterCAP
   Dave Cruikshank, Boeing
   Maryse ~~DaPont~~Da Ponte, Aerospatiale, observer
   Dave Rahnis, Bentley Systems
   Alan Hester, XEROX
   David Williams, Woodward, observer
   Lynne Rosenthal, NIST
   Mark Skall, NIST
   Brad Powell, Zeh
   Kevin O'Kane, Auto-trol
   Don Larson, Larson Software
   Forrest Carpenter, System Development
   Ty Bartosh, Jeppesen Sanderson
   Peter Zimmerman, Daimler-Benz, observer

2. Agenda Approved unanimously.
3. Meeting was called to order by the Chair at 9:05 ~~P~~A.M.
4. Minutes of the last meeting in Manchester were unanimously approved as amended.
5. OASIS affiliation – Lofton summarized the shape and status of the proposed affiliation. He called for anyone interested in running for a seat on the OASIS BOD to come forward. The OASIS ~~ED~~ Executive Director has resigned and has been replaced. Next steps – BOD approval. Sponsor member 30 day vote. No discussion. No objections.
6. Web site report – Dieter reported that the mailing list is essentially dead. He suggests that members use the list to discuss issues around CGM. Alan Hester urged that we be careful to decouple CGM Open activities from ATA activities. Dieter asked that members Submit press releases for publishing on the site. BOD is looking into republishing WebCGM on the site as well. Interoperability demo to be put on the Web site with references to CGMs and free viewers. He will update when ~~WEBCGM~~ WebCGM implementations are available.

7. Election results – Lofton (3yrs), John (2yrs), Dieter (1yr)
8. Committee structures and Chairs – Dave was appointed CTO (Chief Technical Officer) by the Board. ~~Marketing Chair~~CMO (Chief Marketing Officer) is open. Brad Powell agreed to serve as acting ~~Chair~~ CMO temporarily. Committee chairs will serve1 year terms. 10% time commitment on on-going basis. Every member needs to serve on at least one committee. The BoD would like officers to attend Grenada meetings.
9. SC 24/CGM – John gave presentation that he gave to DARPA for funding. It was well received. DARPA may fund "scholarships" for U.S. gov't agencies to join CGM Open, reference implementation of WebCGM, and HTML publication of CGM:1999.
10. XML 98/99. Alan gave a report on XML 98. Roundtable discussion will be repeated in Grenada. XML 99e will emphasize European content and presenters. Questions can be posted to the graphics roundtable on the web site.
11. Kiosks are available for San Francisco Seybold. Members are invited to participate.
12. SVG status report – Alan Hester. Becoming focused on web-only applications. Will include capability to provide proprietary data. An application to convert from WebCGM to SVG would be useful.
13. Technical breakout report – See Attachment 1
14. Marketing Report – See Attachment 2
15. Future Meetings – Lofton discussed meeting possibilities. OASIS will do 2 day spring and fall "camps". . Next meeting of CGM Open will be at Fall TICC week in either Boston or Toronto.
16. Many thanks to the ATA for their help and assistance in meeting arrangements. Thanks to Devette Ellington of InterCAP for organizing and executing the recent WebCGM rollout and to Dorothy Weatherby of InterCAP for her hard work in negotiating the OASIS merger.
17. The Chair asked if there was any more old business or any new business. No further old or new business was presented.
18. Dave Rahnis moved that the meeting be adjourned. Dave Cruikshank seconded. The Chair adjourned the meeting at 5:10 PM.

Action items:

1. The Board will determine when nominations to the OASIS BoD need to be submitted. – Lofton
2. Add billing addresses to the registration form. Dieter
3. Draft a reimbursement policy for Committee Chairs. BoD.

Respectfully submitted,

John C. Gebhardt